

# Minutes of ESD2 Meeting

## February 24, 2026

1. Call to order at 6:30pm by President Sarah Cunningham
2. Prayer by Berk Parsons
3. Quorum established, 5 of 5 members present
4. Public Comment:  
Berk Parsons says "Thank you" to all the VFDs for the increased call volume handled so far this year. Bobby mentioned that they've had 104 calls so far.
5. Reports:
  - 5.1: Minutes from the meeting of January 20, 2026, were read by Berk P. No discussion. Motion to accept by Sarah C., 2<sup>nd</sup> by Clayton M., motion approved unanimously.
  - 5.2: Financial Statement was read by Clayton M. Current checking acct balance \$242,661.59, with a payment of \$1494 to Windstar not cleared. CD#1 ending in 0286 balance is \$19,135.52 and it matures on November 30, 2026. CD#2 ending in 0251 balance is \$40,200.51 and matures on June 30, 2026. No discussion. Motion to accept by Berk P, 2<sup>nd</sup> by Sarah C, motion approved unanimously.
  - 5.3: Report on previous board action:  
None
  - 5.4: Next reports are due in March.
6. Discussion/Action- Invoices/Bills:  
None.
7. Discussion/Action- Contracts with VFDs  
Contracts were handed out to Cushing VFD and Lilbert-Looneyville VFD
8. Discussion/Action- Budget for ESD for 2026  
Tabled until March
9. Discussion/Action- Adopt Robert's Rules of Order  
Motion made by Sarah C, 2<sup>nd</sup> by Katie B, no discussion, Motion passed unanimously
10. Discussion/Action- Quickbooks/Quicken  
Motion made by Katie B to set up a Quickbooks account, 2<sup>nd</sup> by Stacy B, no discussion, Motion passed unanimously
11. Discussion/Action- Move money into a reserve fund
  - 11.1: Motion was made by Berk P to open a new high interest savings/ money market account at CBTx, with \$80,000 from checking account #518182 used as a deposit. The signers on the account need to be Sarah Cunningham, President; Katie Brashears, Secretary; Clayton McQueen, Treasurer. 2<sup>nd</sup> by Sarah C. No discussion. Motion passed unanimously.
  - 11.2: Motion made by Katie B to get an additional debit card for checking account #518182 for William Clayton McQueen, Treasurer. 2<sup>nd</sup> by Sarah C. No discussion. Motion passed unanimously.

12. Discussion/Action- Board members to get Open Meetings Act certificates  
Tabled until March

13. Open Board Forum:

13.1 Next meeting agenda:

Revisit #1-8, 12, opening a new CD

13.2 Date and Time for next meeting:

Regular board meeting to be held at the Cushing VFD, Tuesday, March 17, 2026, at 6:30pm

14. Motion to adjourn meeting by Berk P, 2<sup>nd</sup> by Katie B.

Meeting adjourned at 6:54pm

In attendance:

Bobby Brashears, Kelly Wheeler

Date March 17, 2026

Signature Bobby Brashears Position Secretary

Sam Glum, President